

**Quail Creek Home Owners Association  
Board of Directors  
Meeting Minutes**

Date: May 2, 2004  
Place: Meyer Residence  
Meeting Attended By: BOD Members: Clint Smith, Steve Graham, Steve Hollasch, Steve Meyer, Stephanie Ploof  
HOA Members: None

- Clint Smith passed all QCHOA books over to Steve Meyer as this was Clint's last meeting.
- Steve Meyer will be the new Treasurer
- Stephanie Ploof will take on the Secretary role. She will discuss sharing role with Lori Whippler.

**New Business**

- Discussion of Board Positions
- How can we motivate people to get involved in the BOD? We talked about the idea of possibly waiving dues or allowing members to share a position i.e., "Co-President" or "Co-Secretary."
- Four people need to be officially designated as board members for insurance purposes

**Front Entrance**

- Lighting fixtures need to be replaced
- Plants need to be trimmed, moved and dead plants need to be removed
- Work party scheduled for June 26<sup>th</sup> at 9:00 a.m.
- Board will meet at front entrance on May 9<sup>th</sup> to discuss landscape changes
- After work party irrigation company will be brought in to assess needs
  
- Discussed developing newsletter for the QCHOA to communicate on-going issues such as garage sale, work party, board contact information
- Neighborhood garage sale tentatively scheduled for July 17<sup>th</sup>
- Annual Meeting
- Last year's meeting (early October) was a success
- Send out proxies in early September

Prepared By:

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Secretary, Quail Creek HOA BOD

Reviewed and Accepted:

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Name & Title

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Name & Title