

Quail Creek Home Owners Association  
Board of Directors  
Meeting Minutes

Date: June 15<sup>th</sup>, 2004  
Place: Graham's Residence  
Meeting Attended By: BOD Members: Steve Graham, Steve Hollasch, Steve Myers and Stephanie Ploof

- Minutes approved from last meeting
- Treasurer Report: Steve M. reported that we have a current balance of \$13,345.06. He paid insurance (\$1000.00).
- Steve M. will ask for updated directory information when he sends out billing

**Old Business:**

- Neighborhood garage sale scheduled for July 17<sup>th</sup>.
- Steve M. will have garage signs on Friday
- Stephanie will run ads in paper
- Steve G. said he will track down the lien form specific for delinquent HOA dues
- Steve M. prepared list of those delinquent QC homeowners

**Front Entrance**

- Flag was stolen last year
- Steve M. will get a new flag
- X-mas lights a possibility

**Work party – June 26<sup>th</sup>**

- Steve G. suggested taking out all trees in front of arbor and then replace with smaller, slower growing trees in six months
- Steve G. suggested doing work and then assessing what we need
- Stephanie offered transplanting some of her Hostas
- We will offer refreshments
- Steve G. checked with Sun Belt Rentals: \$185 for chipper (full day) and \$40 for chain saw
- Stephanie will check to see if her Jeep has the appropriate connection to pull the chipper

**New Business**

- Steve G. will get a couple of quotes for fixing the mail boxes
- Discussed raising dues for a year based on needs
- Other needs: landscaping and lights at entrance

**Annual Meeting**

- Selected September 18<sup>th</sup> at 3:00 p.m.

- We will take the approach, “Come meet your neighbors, enjoy a salmon BBQ and take care of business.”
- Possible locations for annual meeting: Myers’ yard or Hollasch/Ploof yards
- Stephanie will put together a flyer and include it with the billing when Steve M. sends it out
- We will give everyone 30 days notice and send out the proxies and final announcement for the BBQ by 8/16

**Board Positions**

- In the proxy we need to identify incumbents
- There should be different terms so they don’t all expire at the same time
- Steve H. asked if we need to have a formal structure i.e., V.P., President?
- Steve G. expressed that it may come down to insurance – identifying a minimum of three people according to the by-laws
- Steve M. will send out proxy, annual dues announcement and information request sheet

Next meeting August 9<sup>th</sup>

Prepared By:

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Secretary Quail Creek HOA BOD

Reviewed and Accepted:

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Name & Title

Reviewed and Accepted:

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Name & Title